



4imprint Direct Ltd  
5 Ball Green  
Cobra Court  
Manchester  
M32 0QT  
United Kingdom

**Supplier Address**

Bagco Limited (Booth Bros)  
Unit 3  
Churchill Court  
WESTERHAM, Kent TN16 1BT  
UNITED KINGDOM  
Fax: 01959563034  
Tel: 01959560500

**Shipping Address**

Nicola Charlton  
BCS The Chartered Institute for IT (L&D)  
3 Newbridge Square  
Swindon  
Wiltshire SN1 1BY  
United Kingdom  
Tel: 01793 417417  
Email: nicola.charlton@bcs.uk  
Ref: POBCS11822

**Purchase Order Number:** 2760451L1/DM-1514184

**Order Date:** 29 July 2025

**Vendor ID:** DM4915

**Questions Call:** Nicola Reid

**Phone:** 0161 850 3474

**Fax:**

**Email:** nicola.reid@4imprint.com

| Item     |               | Broadstairs A5 Notebook - Colours | Colours | (base,trim): Black, Black |  |
|----------|---------------|-----------------------------------|---------|---------------------------|--|
| Quantity | Item #        | Description                       | Unit £  | Cost £                    |  |
| 150      | N9221         | Broadstairs A5 Notebook - Colours | 1.4600  | 219.00                    |  |
| 1        | Set-Up Charge | Repeat Screen Charge              | 20.0000 | 20.00                     |  |
|          |               |                                   |         | 239.00                    |  |

|                     |                             |                           |                         |
|---------------------|-----------------------------|---------------------------|-------------------------|
| <u>Must Ship By</u> | <u>If order received by</u> | <u>Per agreement with</u> | <u>Carrier, service</u> |
| n/a                 | n/a                         | n/a                       | See below               |

Supplier InstructionsArtwork Instructions

Product Colour (Base, Trim): Black, Black  
Branding Location: Front  
Branding Colours: White  
Special Instructions :repeat of DM-1453202please proof

**Shipment Details**

| Ship to          | Quantity | Must Ship | Carrier, service     | Reach Destination By |
|------------------|----------|-----------|----------------------|----------------------|
| Address As Above | 150      | n/a       | DPD Standard Service | 15 August 2025       |



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- 1) If you have any queries regarding this purchase order, please contact us without delay on the telephone number shown above.
- 2) We cannot accept any variation over or under from the quantities on this order.
- 3) On despatch of the Goods we require a detailed invoice **within 2 working days**.
- 4) This order and its subject matter are **confidential** and shall not be disclosed or used for any purpose except that authorised by the Company in writing.
- 5) The price of the Goods shall be as stated in this order and no variation shall be accepted unless notified in writing and accepted in writing by the Company. Unless otherwise stated the price includes all charges for packaging, packing, shipping, carriage, insurance and delivery of the Goods and all other set-up, origination and miscellaneous charges.
- 6) The Company shall be entitled to reject any Goods delivered which are not in accordance with this order, including (without limitation) by reason of quality, or being unfit for the purpose for which they are required.
- 7) Unless expressly agreed in writing to the contrary, payment will be made 30 days after the later of the delivery date or the invoice date.
- 8) We, or our representative, reserve the right to all reasonable access, to verify work at your premises pertaining to our purchase order.
- 9) Terms & Conditions can be found on the 4imprint homepage in the "Legal Information" section.