



# Essential Promotions

## Purchase Order

### Supplier Address

Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

### Delivery Address

Noel Hinchcliffe  
Essential Promotions  
Unit 9 Lockheed Court  
Amy Johnson Way  
Blackpool  
FY4 2RN  
United Kingdom

**Purchase Order No.** 4574-6250  
**Date** 23/04/2025  
**Delivery Date** 09/05/2025

**Account Manager** Sooz Holmes  
**Telephone** 0148 497 0356  
**E-mail** sooz@essential-promotions.co.uk

Dear Nigel,

**We would like to order the following:**

Product No.	Product Description	Quantity	Unit Price	Subtotal
B8881	<b>Groombridge Eco 10oz Cotton Canvas Tote In Black.</b> Durable Canvas Gusseted Tote Shopper Tote Bag, Ideal for Shows & Exhibitions. Made From All Natural Eco Friendly 10Oz (280Gsm) Cotton Canvas. Minimum Quantity: 50 Black bag printed white - repeat IRIS	750	2.61	1,957.50
B8881	<b>Groombridge Eco 10oz Cotton Canvas Tote In Black.</b> Durable Canvas Gusseted Tote Shopper Tote Bag, Ideal for Shows & Exhibitions. Made From All Natural Eco Friendly 10Oz (280Gsm) Cotton Canvas. Minimum Quantity: 50 Black bag printed white - repeat IRIS Education	250	2.68	670.00
Origination	Origination	1	50.00	50.00
Carriage	Carriage	1	86.00	86.00
<b>Subtotal</b>				2,763.50
VAT 20%				552.70
<b>Total</b>				<b>3,316.20</b>

### Reference

Please note our PO number: "4574-6250", and quote it on your invoices.  
Failure to do this could well result in delayed payment.