

Supplier AddressBagco Ltd
Unit 3
Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom**Delivery Address**Ashley Marshman
Southern Water Services Ltd
Southern House
Yeoman Road
WORTHING
West Sussex
BN13 3NX
United Kingdom**Purchase Order**

Purchase Order No	Order Date	Your Reference	Order Placed By	Delivery Deadline
15493-26806	02/04/2025		Jen Lester	23/04/2025

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
Broadstairs Eco A5	Broadway Kraft Notebook Product colour: Natural with Blue Strap Branding requirements: Full Colour Water for Life logo	150	4.29	643.50
				Subtotal 643.50
				VAT 20% 128.70
				Total 772.20

Reference

Please note our PO number: "15493-26806", and quote it on your invoices.

Delivery

Please note the delivery deadline. If this isnt possible confirm your earliest delivery date.

Invoice

Invoices for completed work must be received within the same calendar month as the delivery to ensure payment by the due date. Any invoices received the following month will need to be dated by month of receipt.