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Supplier Address

Alice Plummer
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Rachael Driscoll
Cooley
c/o Gate 1
Units 1-3, Manor Point
Manor Way,
Borehamwood
WD6 1EU
United Kingdom

Purchase Order

Purchase Order No. 37518-43323
Date 25/03/2025
Delivery Date 08/04/2025

Account Manager Amy Parker
E-mail Amy.parker@proad.co.uk

Dear Alice,

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
N9711	Dover A5 Eco Recycled Note Book. Eco A5 Note Book Made From Recycled (From Plastic Bottles) 600D R-Pet Fabric. C & W Ribbon & Black Elastic Closure & Pen -Loop. 80 x Sheet of Lined Recycled 70Gsm Cream Paper Pages. Black Screen printed centrally to the front cover with Cooley logo in white with logo being 2 inches wide as per design supplied by client	300	1.50	450.00
Origination	Origination	1	25.00	25.00
Carriage	Carriage to 1 UK mainland address	1	38.00	38.00
Subtotal				513.00
VAT 20%				102.60
Total				615.60



Bespoke Design
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Corporate Schemes



Express Solutions



Worldwide Sourcing



Corporate Clothing
Solutions



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We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
Reference	Please note our PO number: "37518-43323", and quote it on your invoices. Failure to do this could well result in delayed payment.			

Please could you acknowledge receipt of this order
A PDF proof is required prior to production
Please send all correspondence relating to this order to production@proad.co.uk
Unless otherwise agreed only exact order quantity will be accepted.
Please send a tracking number on despatch. Failure to do this may result in delays in payment.

If you have any questions please do not hesitate to contact me.

Kind Regards
Amy Parker



Bespoke Design
Solutions



Corporate Schemes



Express Solutions



Worldwide Sourcing



Corporate Clothing
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