



**Action**  
Promote

63 Victoria Road  
Burgess Hill  
RH15 9LN

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hello@actionpromote.co.uk  
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**Supplier Address**

Bagco Ltd  
Unit 3  
Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

**Delivery Address**

Daisy Roadnight  
Cocentric  
Atlantic House, 5th Floor  
351 Oxford Street  
London  
W1C 2JF  
United Kingdom

## Purchase Order

Purchase Order No	Order Date	Your Reference	Order Placed By	Delivery Deadline
15429-26599	19/03/2025		Jen Lester	02/04/2025

**We would like to order the following:**

Product No.	Product Description	Quantity	Unit Price	Subtotal
B8891 - Sandgate 7oz	<b>Quality Cotton Tote Bag</b> Product colour: Black  Branding requirements: 1 Colour 1 Side (Exact Repeat) Repeat PO 14073	100	2.29	229.00
				<b>Subtotal</b> 229.00
				VAT 20% 45.80
				<b>Total</b> 274.80

**Reference**

Please note our PO number: "15429-26599", and quote it on your invoices.

**Delivery**

Please note the delivery deadline. If this isnt possible confirm your earliest delivery date.

**Invoice**

Invoices for completed work must be received within the same calendar month as the delivery to ensure payment by the due date. Any invoices received the following month will need to be dated by month of receipt.