



# Purchase Order

Bagco Ltd  
Bullhouse Mill  
Lee Lane  
Millhouse Green  
Sheffield  
South Yorkshire  
S36 9NN  
VAT Number:  
GB799797712

**Purchase Order Number**  
PO-5597

**Purchase Order Date**  
03 Mar 2025

**Delivery Date**  
19 Mar 2025

**Account Number**  
BAG001

**Reference**  
Notebooks

**VAT Number**  
353552207

Project Agency Ltd T/A  
Project Merchandise  
161 Riverside Close  
London  
E5 9ST

Description	Quantity	Unit Price	VAT	Amount GBP
Broadstairs A5 Kraft Paper Notebook				
Colour: Black				
Size: 21 x 14 x 1.5 cm				
Material: Kraft paper cover, recycled paper (70 gsm)				
	300.00	1.10	20%	330.00
Branding: 1 colour to cover				
Artwork: Q5				
PMS: 368c				
Lead Time: 2-3 weeks from proof approval				
NO FAIL MARCH 21ST MARCH				
Print	300.00	0.30	20%	90.00
Setup	1.00	25.00	20%	25.00
Delivery	1.00	44.00	20%	44.00
Subtotal				489.00
Total VAT 20%				97.80
<b>TOTAL GBP</b>				<b>586.80</b>

By accepting this order you agreed to our current standard terms and conditions for supply of goods and services, available on request.

## Delivery Details

**Delivery Address**  
Q5 Partners  
Thorney House,  
34 Smith Square,  
London,  
SW1P 3HL

**Attention**  
FAO : Phoebe Fletcher  
  
**Telephone**

**Delivery Instructions**  
PLEASE DO NOT USE PLASTIC POLYBAGS