



Action
Promote

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Supplier Address

Bagco Ltd
Unit 3
Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Charlie
MDA Events
5 Rothamsted Avenue
Harpenden
Hertfordshire
AL5 2BY
United Kingdom

Purchase Order

Purchase Order No	Order Date	Your Reference	Order Placed By	Delivery Deadline
15189-25841	20/01/2025		Jen Lester	14/02/2025

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
JU3001R - Dargate	Classic Jute Tote Bag Product colour: Red Branding requirements: Printed 1 Colour 1 Position	100	3.23	323.00
				Subtotal 323.00
				VAT 20% 64.60
				Total 387.60

Delivery Terms

Proforma

Reference

Please note our PO number: "15189-25841", and quote it on your invoices.

Delivery

Please note the delivery deadline. If this isnt possible confirm your earliest delivery date.

Invoice

Invoices for completed work must be received within the same calendar month as the delivery to ensure payment by the due date. Any invoices received the following month will need to be dated by month of receipt.