

PURCHASE ORDER

Ordered By:

Graham Butler
Branding Focus Ltd.
The Stables Cottage
Pinewood Studios
Iver Heath, SL0 0NH
Phone: 01753 657 079

Delivery Details (to be sent under Plain Cover):

Company: Creative Laser Engraving
Contact: Carol Wedgebury
Address: Unit 55, Britannia Way
Britannia Enterprise Park
Lichfield
WS14 9UY

Please send all proofs and any order queries to Graham Butler, graham@brandingfocus.co.uk, 01753 657 079

Notebook - A5 - Kraft Engraved	Quantity	Branded Cost	Total Cost
WTW-855	250	£ 1.25	£ 312.50
0		Set Up £	-
		Freight £	34.00
		Adjustments £	-
		Total	£ 346.50

Branding: PLAIN STOCK
As per email quote

Please Note: Products produced with this Logo MUST NOT be used for samples (damaged or complete) or in images of, unless explicitly authorised by Branding Focus Limited

Order Total	£ 346.50
VAT @ 20%	£ 69.30
Total	£ 415.80

Branding Focus Ltd | The Stables Cottage | Pinewood Studios | Iver Heath | SL0 0NH

Registered Address: 8 Rutland Lodge | Rutland Street | High Wycombe | HP11 2FS

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- Please enter this order in accordance with the agreed prices, delivery address and timelines stated above.
- Please provide a digital proof or otherwise where stated prior to proceeding to full production.
- Please notify immediately of any deadline, stock, production, artwork issues.
- Despatch Confirmation required on ALL ORDERS, STATING any unders or overs, as well as tracking details.
- Please send all invoices electronically to accounts@brandingfocus.co.uk quoting the PO number.
- All invoices will be paid on EOM+30 days unless specifically agreed in advance.

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