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WESTERHAM  
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TN16 1BT

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# Purchase Order

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Order Number	Order Date	Your Order No / Our Job	Your Account Reference	Promise Date
64353	22/11/2024	39714		06/12/2024

Product	Description	Quantity	Unit	Price
N9222	Broadstairs Recycled A5 Eco Notebook Kraft paper cover with rPET elastic closure band and pen loop, 100 sheets cream lined 70gsm recycled paper Certified recycled paper Dimensions: 210 x 140 x 15mm Print area: 150 x 80mm Colour: N9222 Navy Artwork: Printed 1 colour 1 position with Reading Scholars logo Print colour: White	250	£1.44 / Each	£360.00
	Origination	1	£25.00 /	£25.00
	Carriage	1	£37.00 /	£37.00

PROOFS: Please provide PDF proofs for approval prior to production.  
DELIVERY: Please deliver under plain cover to the address above by the due date shown and ensure all packages are marked clearly with the addressees name.  
\*\*PLEASE ADVISE QUANTITY DELIVERED AT TIME OF DESPATCH\*\*

This Purchase Order is subject to our standard terms and conditions. By accepting this order you are agreeing to those terms and conditions, a copy of which is available on request.

Delivery Address

Imogen Lawlor  
University Of Reading  
Global Recruitment & Admissions  
Bldg LO27, London Road, 4 Redlands Road  
READING  
Berkshire, RG1 5EX

Order Value £422.00



Imogen Lawlor 0118 378 4676

Natalie Prior for Hambleside Merchandise