



**Action**  
Promote

63 Victoria Road  
Burgess Hill  
RH15 9LN

T: 01444 257744  
hello@actionpromote.co.uk  
actionpromote.co.uk

#### Supplier Address

Bagco Ltd  
Unit 3  
Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

#### Delivery Address

Yuko Casey  
Tokyo Electron Europe Ltd  
Pioneer  
Crawley Business Quarter  
Fleming Way  
CRAWLEY  
RH10 9QL  
United Kingdom

## Purchase Order

Purchase Order No	Order Date	Your Reference	Order Placed By	Delivery Deadline
15007-25295	14/11/2024		Jen Lester	29/11/2024

#### We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B5020	Ealing Drawstring Bag Product colour: Navy Branding requirements: Printed 1 Colour 1 Position	500	1.278	639.00
				<b>Subtotal</b> 639.00
				VAT 20% 127.80
				<b>Total</b> 766.80

#### Reference

Please note our PO number: "15007-25295", and quote it on your invoices.

#### Delivery

Please note the delivery deadline. If this isnt possible confirm your earliest delivery date.

#### Invoice

Invoices for completed work must be received within the same calendar month as the delivery to ensure payment by the due date. Any invoices received the following month will need to be dated by month of receipt.