



Supplier Address

Bagco Ltd
Unit 3
Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Annie Howitt
King's College London
9th floor, Becket House
1 Lambeth Palace Road
London
SE1 7EU
United Kingdom

Purchase Order

Purchase Order No	Order Date	Your Reference	Order Placed By	Delivery Deadline
14983-25199	08/11/2024		Jen Lester	27/11/2024

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
Broadstairs Eco A5	Broadway Kraft Notebook Product colour: Light Natural/Red Branding requirements: Printed 2 Colours (Repeat) Repeat 14825	100	2.29	229.00
				Subtotal 229.00
				VAT 20% 45.80
				Total 274.80

Reference
Delivery
Invoice

Please note our PO number: "14983-25199", and quote it on your invoices.
Please note the delivery deadline. If this isnt possible confirm your earliest delivery date.
Invoices for completed work must be received within the same calendar month as the delivery to ensure payment by the due date. Any invoices received the following month will need to be dated by month of receipt.