



Action
Promote

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Supplier Address

Bagco Ltd
Unit 3
Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Sarah Tattam
King's College London
King's Guys Campus
Henriette Raphael House 1.33
Maze Pond
London
SE1 1UL
United Kingdom

Purchase Order

Purchase Order No	Order Date	Your Reference	Order Placed By	Delivery Deadline
14859-24804	10/10/2024		Annie Stevens	25/10/2024

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B9832 - Seabrook	Eco Tote Bag Product colour: Orange Branding requirements: Printed 2 colour 1 side - Exact repeat Repeat 13196	250	1.52	380.00

Subtotal	380.00
VAT 20%	76.00
Total	456.00

Reference
Delivery
Invoice

Please note our PO number: "14859-24804", and quote it on your invoices.
Please note the delivery deadline. If this isnt possible confirm your earliest delivery date.
Invoices for completed work must be received within the same calendar month as the delivery to ensure payment by the due date. Any invoices received the following month will need to be dated by month of receipt.