

**Supplier Address**

Nigel Pearce
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Steve Bishop
Ealing, Hammersmith and West Londons
College
Marketing
Gliddon Road
Barons Court
London
W14 9BL
United Kingdom

Purchase Order

Purchase Order No. 18250-21596
Date 04/10/2024
Delivery date 16/10/2024

Account Manager Georgia Oliver
E-mail info@hatterspromotions.co.uk

Dear Nigel,

We would like to order the following:

Product no.	Product Description	Quantity	Unit price	Subtotal
N9221	Broadstairs Eco A5 Kraft Paper Note Book In Black. Eco A5 Note Book Made From Recycled Kraft Paper Cover with Elastic Closure, Elastic Pen-Loop & Ribbon in Various Colours. Recycled Paper with 96 x Sheet of 70Gsm Pages. Printed West London College logo bottom of front cover in magenta 219 and teal 320 No Fail 16th Oct	300	1.73	519.00
Origination	Origination.	2	25.00	50.00
Carriage	Carriage - To 1 UK Address	1	44.00	44.00
Subtotal				613.00
VAT 20%				122.60
Total				735.60

Delivery terms 10-12 Working Days From Artwork Approval

Delivery Note Please make sure all orders are sent under plain cover.

Reference Please note our PO number: "18250-21596", and quote it on your invoices.
Failure to do this could well result in delayed payment.

Quantity No overs or unders please

Pallet Deliveries: Please note that we do not have a fork lift truck at our warehouse facility, Therefore all pallet deliveries must be sent on a vehicle with a tail lift.
All pallet deliveries must also be booked into the warehouse on 0161 428 5535 referencing the enclosed PO number.

Contact us

Unit 4, 106 Richardson Street,
Stockport, Cheshire, SK1 3JL
Tel 0161 428 5535