

#### Supplier Address

Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

#### Delivery Address

Frances Wells  
Fortrea Clinical Development Limited.  
5 Foundation Park  
Roxborough Way.  
Maidenhead  
Berkshire  
SL6 3UD  
United Kingdom

## Purchase Order

**Purchase Order No.** 62575-62213

**Date** 01/10/2024

**Delivery Date** **16/10/2024 \*\* NO FAIL \*\***

**Account Manager** Ellie Hood

**Telephone** +013-32210-00

**E-mail** [ellie@mphenterprises.co.uk](mailto:ellie@mphenterprises.co.uk)

Dear Nigel,

**We would like to order the following:**

| Product No.     | Product Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Quantity | Unit Price | Subtotal      |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------|---------------|
| B9821-B9835     | <b>Seabrook Eco 5oz Recycled Cotton Tote.</b><br>Recycled Eco Tote Shopper 5Oz (140Gsm) Bag with Long Handles<br>Made From Recycled Cotton Tee Shirt Material. the Fabric Used to<br>Manufacture This Bag is 60% Recycled Cotton Blended with 40%<br>(Rpet Which is Recycled Fabric From Plastic Bottles) for Extra<br>Structure.<br><br>Colour: Black or Green<br>Size: 38 x 42cm<br>Branding: 1 colour screenprint to 1 side of the bag<br>Lead Time: 10-12 working days from artwork approval | 250      | 1.16       | 290.00        |
| Origination     | Origination                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 1        | 0.00       | 0.00          |
| Carriage        | Carriage                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 1        | 0.00       | 0.00          |
| <b>Subtotal</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |          |            | 290.00        |
| VAT 20%         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |          |            | 58.00         |
| <b>Total</b>    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |          |            | <b>348.00</b> |

**Reference** Please note our PO number: "62575-62213", and quote it on your invoices.  
**Failure to do this could well result in delayed payment.**

**Orders#** Our Order Number must be stated on all invoices, otherwise payment will be delayed.

**Delivery#** All deliveries must be sent out UNDER PLAIN COVER and be accompanied by a PLAIN COVER DELIVERY NOTE.  
For deliveries direct to MPH Enterprises (Only), Follow Delivery/Packaging Instructions state in the Goods-in Specification document (Attached to the Email).  
Early Dispatches/deliveries must be communicated via email.

**Under & Overs#** We Accept 0% under/overs