

# Purchase Order



**Supplier Address**

Sales  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

**Delivery Address**

Toni Hicks  
The Ralph Veterinary Referral Centre Plc  
The Ralph Fouth Avenue  
Globe Business Park  
Marlow  
Berkshire  
SL7 1YG  
United Kingdom

<b>Purchase Order No.</b>	32461-13679	<b>Account Manager</b>	Tessa Murphy
<b>Date</b>	30/09/2024	<b>Telephone</b>	0148 345 9310
<b>Delivery Date</b>	<b>11/10/2024 ** NO FAIL **</b>	<b>E-mail</b>	tessa@amtmarketing.com

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
N9212	<b>Broadstairs Eco A5 Kraft Paper Note Book.</b> Eco A5 Note Book Made From Recycled Kraft Paper Cover with Elastic Closure, Elastic Pen-Loop & Ribbon in Various Colours. Recycled Paper with 100 x Sheet of 70Gsm Pages.  Printed in White on the front re: THE RALPH logo & details.	175	1.50	262.50
	<b>Origination</b>	1	25.00	25.00
	<b>Carriage</b>	1	28.00	28.00
<b>Subtotal</b>				315.50
VAT 20%				63.10
<b>Total</b>				378.60

**Reference**

Please note our PO number: "32461-13679", and quote it on your invoices.  
Failure to do this could well result in delayed payment.  
**SUPPLIER MUST KEEP RECORD OF WHO HAS INSPECTED AND DESPATCHED GOODS**