

63 Victoria Road Burgess Hill RH15 9LN T: 01444 257744 hello@actionpromote.co.uk actionpromote.co.uk

**Supplier Address** 

Bagco Ltd Unit 3

Churchill Court Hortons Way Westerham TN16 1BT

United Kingdom

**Delivery Address** 

FAO Jenna Maloney King's College London

5-11, 4th floor Lavington Street

London SE1 0NZ

United Kingdom

## **Purchase Order**

Purchase Order No	Order Date	Your Reference	Order Placed By	Delivery Deadline
14814-24679	30/09/2024		Jen Lester	18/10/2024

## We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B9151 Aylesham 8oz shopper	Quality Gusset Cotton Tote	400	2.623	1,049.20
	Product colour: Black			
	Branding requirements: Printed 2 Colour 1 Position (Exact			
	Repeat)			
	Exact Repeat PO 12188			
			Subtotal	1,049.20
			VAT 20%	209.84
		<del>-</del>	Total	1,259.04

Reference

Please note our PO number: "14814-24679", and quote it on your invoices.

Delivery Invoice Please note the delivery deadline. If this isnt possible confirm your earliest delivery date.

Invoices for completed work must be received within the same calendar month as the delivery to ensure payment by the due date. Any invoices received the following month will need to be dated by month of receipt.