



Action  
Promote

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Burgess Hill  
RH15 9LN

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hello@actionpromote.co.uk  
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Supplier Address

Bagco Ltd  
Unit 3  
Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

Delivery Address

Lois Ireson  
Brit Group Services Ltd  
The Leadenhall Building  
122 Leadenhall Street  
LONDON  
EC3V 4AB  
United Kingdom

Purchase Order

Purchase Order No	Order Date	Your Reference	Order Placed By	Delivery Deadline
14802-24630	24/09/2024		Jen Lester	18/10/2024

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B9041 - Cranbrook	<b>Premium Gusset Cotton Tote Bag</b> Product colour: Light Blue with Natural handles Branding requirements: Printed 1 Colour 1 Position	100	3.09	309.00
				<b>Subtotal</b> 309.00
				VAT 20% 61.80
				<b>Total</b> 370.80

Reference  
Delivery  
Invoice

Please note our PO number: "14802-24630", and quote it on your invoices.  
Please note the delivery deadline. If this isnt possible confirm your earliest delivery date.  
Invoices for completed work must be received within the same calendar month as the delivery to ensure payment by the due date. Any invoices received the following month will need to be dated by month of receipt.