

Purchase Order



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Supplier Address

Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Abbie Garrad
The Payroll Centre
3A Penns Road
Petersfield
Hampshire
GU32 2EW
United Kingdom

Page

1/1

Purchase Order No. 32239-48126

Date 24/09/2024

Delivery date 03/10/2024

**Order
Administrator
E-mail**

Bryony Gildersleeves

bryony@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Recycled Seabrook 5oz Recycled Cotton Tote In White.	1000	0.98	980.00

Printed 1 colour (360c) to 1 side as per ACT artwork.

Whjte

Recycled Tote 5oz Bag with Long Handles Made From Recycled Cotton T-shirt Material. Fabric Used to Manufacture This Bag is 60% Recycled Blended with 40% Polyester R-pet Which is Recycled Fabric From Plastic Bottles for Extra Structure.

Bulk packed and delivered.

Please send a PDF proof for approval ASAP.

Box labels:

Company: The Payroll Centre

Customer Reference: Abbie Garrad

Product: Recycled Seabrook 5oz Recycled Cotton Tote In White.

Quantity: 1000

Box 1 of (please amend accordingly)

Premier Print and Promotions Ltd

Origination

Carriage

1 25.00 25.00

1 38.00 38.00

Total 1,043.00

Our Reference

Please note our PO number: "32239-48126", and quote it on your invoices.

Failure to do this could well result in delayed payment.

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email bryony@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date