



# PURCHASE ORDER

**Supplier Address**

Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

**Delivery Address**

Isabel Edgington  
UNISON Fenland LG  
Fenland Hall  
County Road  
MARCH  
PE15 8NQ  
United Kingdom  
01354 654321

**Purchase Order No.** 97405-56879

**Date** 18/09/2024

**Delivery date** 03/10/2024

**Account Manager** Tracey Truan  
**E-mail** tracy@tc-group.co.uk

Dear Nigel,

We would like to order the following:

Product no.	Product Description	Quantity	Unit price	Subtotal
B9807	Recycled Cotton Tote in grey 38 x 42cms,6.5oz with long handles. Fabric is 70% recycled cotton from off cuts and waste cotton and towels blended with 30% polyester (rPET which is recycled fabric from plastic bottles) for extra structure. Printed in white to one side . Unison Fenland District Branch	100	£ 1.06	£ 106.00
	Please supply artwork visual for approval before production			
Origination	Origination	1	£ 25.00	£ 25.00
Delivery	Carriage	1	£ 11.00	£ 11.00
			<b>Total</b>	<b>£ 142.00</b>

**Reference** Please note our PO number: "97405-56879", and quote it on your invoices.  
Failure to do this could well result in delayed payment.