

63 Victoria Road **Burgess Hill RH15 9LN**

T: 01444 257744 hello@actionpromote.co.uk actionpromote.co.uk

Supplier Address

Delivery Address

Purchase Order

Bagco Ltd Unit 3 Churchill Court **Hortons Way** Westerham **TN16 1BT** United Kingdom

Joe Rodriguez Maybo Limited Redlands Barn Redlands Lane Robertsbridge **TN325NA United Kingdom**

Purchase Order No	Order Date	Your Reference	Order Placed By	Delivery Deadline
14765-24519	16/09/2024		Jen Lester	04/10/2024

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
Broadstairs Eco A5 Broadway Kraft Notebook		150	2.117	317.55
	Product colour: White with Black Elastic			
	Branding requirements: Printed 2 Colours (Pantones black 6C and 144C)			
	Exact Repeat PO 13465			
			Subtotal	317.55
			VAT 20%	63.51
		-	Total	381.06

Reference **Delivery** Invoice

Please note our PO number: "14765-24519", and quote it on your invoices.

Please note the delivery deadline. If this isnt possible confirm your earliest delivery date.

Invoices for completed work must be received within the same calendar month as the delivery to ensure payment by the due date. Any invoices received the following month will need to be dated by month of receipt.