

PURCHASE ORDER



PURCHASE ORDER NO. 125358
DATE 28/08/2024
DELIVERY DATE 20/09/2024
ORDERED BY Dylan Lee

Supplier:
Bagco Ltd
Bullhouse Mill
Sheffield
South Yorkshire
S36 9NN

Delivery Address:
FAO Naomi Brook/ Ria
Sunga, The University
of Manchester
The University of
Manchester Library,
Oxford Road
Manchester
M13 9PP

Qty	Product Code	Description	Unit Price	Sub Total
1	GEN-ORIG-SETUP	Origination & Setup	£25.00	£25.00
1	GEN-CARRIAGE	Carriage to 1 UK mainland address	£56.00	£56.00
500	R9411	Downswood A5 eco recycled cotton notebook- BLACK - full colour print method	£1.95	£975.00

SUB TOTAL £1,056.00
VAT £211.20
GROSS TOTAL £1,267.20

Please include our order number in all email correspondence
For anything order related please contact: dylan@infinityinc.co.uk
Please send artwork proofs to: dylan@infinityinc.co.uk

For branded items we will always require a visual proof and/or a pre-production sample to approve in writing by our team before production commences. Failure to comply may result in non-payment or cancellation of order. Please advise us of any additional or increased costs and we will revise the Purchase Order where appropriate. Invoices for different items or with charges greater than issued Purchase Order will NOT be approved. If there are any shortages of stock for this order, or if you need any further information in order to meet the delivery date please contact the person who has placed this order at the email address above or on 0113 2907 104