



Action
Promote

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Supplier Address

Bagco Ltd
Unit 3
Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Georgina Fresquez
Hannover Re UK
20 Gracechurch Street
London
EC3V 0BG
United Kingdom

Purchase Order

Purchase Order No	Order Date	Your Reference	Order Placed By	Delivery Deadline
14668-24239	23/08/2024		Jen Lester	11/09/2024

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
Seabrook Tote	Seabrook Eco Tote Bag Product colour: Navy Branding requirements: Printed 2 Colour 1 Position (White and PMS2707C)	120	1.842	221.04
Subtotal				221.04
VAT 20%				44.21
Total				265.25

Reference

Please note our PO number: "14668-24239", and quote it on your invoices.

Delivery

Please note the delivery deadline. If this isnt possible confirm your earliest delivery date.

Invoice

Invoices for completed work must be received within the same calendar month as the delivery to ensure payment by the due date. Any invoices received the following month will need to be dated by month of receipt.