

Purchase Order

Supplier Address

Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

MARKETING
The Best Connection
Unit 1, Topaz Business Park
Bromsgrove
B610GD
United Kingdom

Purchase Order No. 31749-47464
Date 23/08/2024
Delivery date 30/08/2024

Order Administrator
E-mail Bryony Gildersleeves
bryony@premierpandp.com

Dear Melanie,
We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Downswood A5 Eco Recycled Cotton Notebook Black	2	20.00	40.00
PRE PRODUCTION SAMPLE			
Full colour transfer to 1 position as per The Best Connection artwork			
2 designs - 1 of each design			
Bulk packed and delivered			

Please send a PDF proof for approval ASAP.

Box labels:

Company: The Best Connection
Customer Reference: FAO Marketing
Product: Downswood A5 Eco Recycled Cotton Notebook Black
Quantity:1
Box 1 of (please amend accordingly)

Origniation	2	25.00	50.00
Carriage	1	9.00	9.00

Total 99.00

Our Reference Please note our PO number: "31749-47464", and quote it on your invoices.
Failure to do this could well result in delayed payment.

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email bryony@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date