



Action
Promote

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Burgess Hill
RH15 9LN

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Supplier Address

Bagco Ltd
Unit 3
Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Action Promote
63 Victoria Road
Burgess Hill
RH15 9LN
United Kingdom

Purchase Order

Purchase Order No	Order Date	Your Reference	Order Placed By	Delivery Deadline
14389-23450	18/06/2024		Annie Stevens	15/07/2024

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B9151 Aylesham 8oz shopper	Premium Cotton Shopper Product Colour: Red with Natural Handles Price Includes: Printed 5 Split designs All 805 Printed same deisng 1 side (KCL Logo) and Design split as below on 2nd side 135 x with the 'Department of Global Health and Social Medicine' on one side 290 x with 'Department of International Development' on one side 200 x with 'Department of Geography' on one side 180 x with The Global Institutes, The African Leadership Centre; King's Brazil Institute; King's India Institute;Lau China Institute	805	2.71	2,181.55

Subtotal	2,181.55
VAT 20%	436.31
Total	2,617.86

Reference

Please note our PO number: "14389-23450", and quote it on your invoices.

Delivery

Please note the delivery deadline. If this isnt possible confirm your earliest delivery date.

Invoice

Invoices for completed work must be received within the same calendar month as the delivery to ensure payment by the due date. Any invoices received the following month will need to be dated by month of receipt.