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Supplier Address

Alice Plummer
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Melanie Reed
Newcastle University
School of English Literature, Language and
Linguistics
Percy Building,
NEWCASTLE UPON TYNE
NE1 7RU
United Kingdom

Purchase Order

Purchase Order No. 36595-41088

Date 16/05/2024

Delivery Date 07/06/2024 ** NO FAIL **

Account Manager Amy Parker
E-mail Amy.parker@proad.co.uk

Dear Alice,

We would like to order the following:

| Product No. | Product Description | Quantity | Unit Price | Subtotal |
|-----------------|--|----------|------------|----------|
| B9825 | Seabrook Eco 5oz Recycled Cotton Tote Blue Navy Recycled Eco Tote Shopper 5oz (140gsm) bag with long handles made from recycled cotton T-shirt material. The fabric used to manufacture this bag is 60% recycled cotton blended with 40% (rPET which is recycled fabric from plastic bottles) for extra structure Branding Method: Screen Print 2 Colour(s) 1 Position(s) Lead Time is 10 working days from approval of artwork. | 100 | 1.40 | 140.00 |
| Origination | Origination | 1 | 50.00 | 50.00 |
| Carriage | Carriage to 1 UK mainland address | 1 | 11.00 | 11.00 |
| Subtotal | | | | 201.00 |
| VAT 20% | | | | 40.20 |
| Total | | | | 241.20 |



Bespoke Design
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Corporate Schemes



Express Solutions



Worldwide Sourcing



Corporate Clothing
Solutions



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Page 2/2

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| Product No. | Product Description | Quantity | Unit Price | Subtotal |
|-------------|--|----------|------------|----------|
| Reference | Please note our PO number: "36595-41088", and quote it on your invoices. Failure to do this could well result in delayed payment. | | | |

Please could you acknowledge receipt of this order
A PDF proof is required prior to production
Please send all correspondence relating to this order to production@proad.co.uk
Unless otherwise agreed only exact order quantity will be accepted.
Please send a tracking number on despatch. Failure to do this may result in delays in payment.

If you have any questions please do not hesitate to contact me.

Kind Regards
Amy Parker



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