

# Purchase Order



**Supplier Address**

Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

**Delivery Address**

Molly Bailey  
SMi Group UK  
Vision House  
Bedford Road  
Petersfield  
GU32 3QB  
United Kingdom

**Purchase Order No.** 313989-423677  
**Date** 19/04/2024  
**Delivery date** 30/04/2024

**Account Manager** Emma Parfett  
**Telephone** +441-67742-5224  
**E-mail** emma.jayne@aspectcpm.co.uk

Dear Nigel,  
**We would like to order the following:**

| Product no.  | Product Description                      | Quantity | Unit price | Subtotal |
|--|--|----------|------------|----------|
| N9711  | Dover A5 Eco Recycled Note Book in BLACK | 500      | 1.74       | 870.00   |
| <b>Price based on a screen print as follows:</b>   |  |          |            |          |
| <b>Front: 2 colour print</b>   |  |          |            |          |
| <b>Back: 1 colour print</b>  |  |          |            |          |
| <b>Lead time: 10 working days from final artwork approval</b>  |  |          |            |          |
| Eco A5 Note Book Made From Recycled (From Plastic Bottles) 600D R-Pet Fabric. C & W Ribbon & Black Elastic Closure & Pen-Loop. 80 x Sheet of Lined Recycled 70Gsm Cream Paper Pages. Minimum Quantities Apply. |  |          |            |          |
| Delivery   | Delivery - To 1 UK Mainland Address      | 1        | 56.00      | 56.00    |
| Origination  | Origination                              | 1        | 0.00       | 0.00     |
| <b>Subtotal</b>  |  |          |            | 926.00   |
| VAT 20%  |  |          |            | 185.20   |
| <b>Total</b>   |  |          |            | 1,111.20 |

**Reference** Please note our PO number: "313989-423677", and quote it on your invoices. Failure to do this could well result in delayed payment.