

# Purchase Order



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## Supplier Address

Melanie Lee  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

## Delivery Address

TBC  
United Kingdom

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**Purchase Order No.** 29953-44335  
**Date** 01/03/2024  
**Delivery date** 18/03/2024 \*\* NO FAIL \*\*

**Order Administrator**  
**E-mail**

Bekah Cherry  
Bekah@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
<b>Broadstairs' A5 Kraft Paper Notebook - Brown Kraft/Black Strap</b>	1200	1.95	2,340.00
Full colour digital print to front cover as per ebay artwork Bulk packed and delivered.			

\*NO FAIL DELIVERY 18/03\*

TO BE PRODUCED AS PER THE PPS IMAGES SENT TO GEMMA MILLS ON  
29TH FEB.

Please send a PDF proof ASAP for approval.

Box Labels

Company: EBAY  
Customer Reference: PO 008644 / PO 008645 / PO 008646 / PO 008647  
Product: A5 Kraft Notebooks  
Quantity: 1200  
Box 1 of (please amend accordingly)

Origination	1	25.00	25.00
Carriage	1	146.00	146.00

**Total** 2,511.00

## Our Reference

Please note our PO number: "29953-44335", and quote it on your invoices.  
Failure to do this could well result in delayed payment.

## BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email Bekah@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date