

Bagco Sales Team  
Bagco Limited  
Unit 3  
Churchill Court  
Hortons Way  
Westerham Kent TN16 1BT

Telephone: 01959 560500  
Fax: 01959 563034

## Purchase Order

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Order Number	Order Date	Your Order No / Our Job	Your Account Reference	Promise Date
<b>14869</b>	12/02/2024	11319		27/02/2024

Product	Description	Quantity	Unit	Price
N9226	THIS IS A NO FAIL DELIVERY DATE OF 1ST MARCH  Broadstairs' A5 Kraft Paper Notebook in DarkNatural/Navy  Print Method: 1 colour screen print to the front Job Title: LTU Logo - as per visual N9226 v2 Print Colour(s): Navy Blue  Please supply proof for approval	250	£1.68 / Each	£420.00

Any alteration to prices (including carriage) shown above must be notified to us immediately and agreed in writing before delivery. Failure to do so may result in delays in payment of invoices and/or the return of goods. All artwork proofs to be emailed to [c.white@formkraft.co.uk](mailto:c.white@formkraft.co.uk). We accept a tolerance up to +/- 10% of the quantity ordered, however we must be notified in writing of the exact quantity prior to delivery. You are not permitted to keep any samples (other than job bag samples) from this order for use in your sample room. Plain packaging must be used for all deliveries. Goods must be booked in prior to delivery by calling the Operations team on 0114 275 4646. You must notify us immediately of any delays in delivery. We will not accept any goods that do not conform exactly to the agreed specification. Tail lift vehicles are required for pallet deliveries into our warehouse. Formkraft Ltd T's & C's apply and are available at [www.formkraft.co.uk/terms/Terms-Conditions.pdf](http://www.formkraft.co.uk/terms/Terms-Conditions.pdf)

Delivery Address

Joanne Hardcastle  
Leeds Trinity University  
Marketing Department  
Brownberrie Lane  
Leeds  
LS18 5HD United Kingdom

Order Value £420.00

Jessica Graham