

Purchase Order

Supplier Address

Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Elliot Sampson
The Branding Lab
Unit 8E Maybrook Business Park
Maybrook Road
Minworth
Sutton Coldfield
B76 1AL
United Kingdom

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Purchase Order No. 29599-43769**Date** 01/02/2024**Delivery date** **02/02/2024 ** NO FAIL ******Order Administrator**

Lizzie Goodwin

E-mail

Lizzie@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Canterbury Eco 5oz Recycled Cotton Tote Shopper	10	0.68	6.80
Plain Stock Natural Environmentally Eco friendly 5oz (140gsm) recycled Cotton Shopper with long handles. Made from 70% recycled cotton blended with 30% recycled R-pet (from plastic bottles reclaimed from landfill) Bulk packed and delivered Please send a PDF proof for approval ASAP.			
Box labels:			
Company: Aon Customer Reference: 29599 Product: Canterbury Eco 5oz Recycled Cotton Tote Shopper Quantity: 10 Box 1 of (please amend accordingly) Premier Print and Promotions Ltd			
Carriage	1	11.00	11.00
Total			17.80

Our Reference

**Please note our PO number: "29599-43769", and quote it on your invoices.
Failure to do this could well result in delayed payment.**

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email Lizzie@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date