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#### Supplier Address

Alice Plummer  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

#### Delivery Address

Jill Lloyd  
Newcastle University - Research and School Finance  
Coordinator  
School of Dental Sciences  
Newcastle University  
Framlington Place  
Newcastle Upon Tyne  
NE2 4BW  
United Kingdom

## Purchase Order

**Purchase Order No.** 36172-39984

**Date** 05/01/2024

**Delivery Date** 25/01/2024 \*\* NO FAIL \*\*

**Account Manager** Charlotte Reed  
**E-mail** Charlotte.reed@proad.co.uk

Dear Alice,

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B9982	<b>Maidstone 5oz Recycled Cotton Shopper Tote Natural - Two side printing Blue</b> Recycled 5oz cotton (60%) blended with R-Pet (40%) to produce a 100% recycled tote shopper. Item has contrasting colour trim and matching long handles.  Printed with Newcastle Uni logo in blue 541c and red 186c with text School of Dental Science printed beneath in blue 541c in Calvert font to both sides	325	2.05	666.25
Origination	Origination	1	50.00	50.00
Carriage	Carriage to 1 UK mainland address	1	18.00	18.00
<b>Subtotal</b>				734.25
VAT 20%				146.85
<b>Total</b>				881.10



Bespoke Design  
Solutions



Corporate Schemes



Express Solutions



Worldwide Sourcing



Corporate Clothing  
Solutions



Purchase Order No. 36172-39984

Page 2/2

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
Reference	Please note our PO number: "36172-39984", and quote it on your invoices. Failure to do this could well result in delayed payment.			

Please could you acknowledge receipt of this order  
A PDF proof is required prior to production  
Please send all correspondence relating to this order to [production@proad.co.uk](mailto:production@proad.co.uk)  
Unless otherwise agreed only exact order quantity will be accepted.  
Please send a tracking number on despatch. Failure to do this may result in delays in payment.

If you have any questions please do not hesitate to contact me.

Kind Regards  
Charlotte Reed



Bespoke Design  
Solutions



Corporate Schemes



Express Solutions



Worldwide Sourcing



Corporate Clothing  
Solutions