

**Supplier Address**

Nigel Pearce
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Karris Simmons
Academia Ltd
Unit 1 Progression Centre
Mark Road
Hemel Hempstead Industrial Estate
Hertfordshire
HP2 7DW
United Kingdom

Purchase Order

Purchase Order No. 27942-43216
Date 04/01/2024
Delivery date 19/01/2024

Account Manager Emma De Watteville
E-mail emma@roantree.co.uk

Dear Nigel,

We would like to order the following:

Product no.	Product Description	Quantity	Unit price	Subtotal
B9972	Recycled 10oz Cotton Shopper Tote in Navy 10oz (270Gsm) Recycled Eco Tote Bag with a Large Gussett & Long Handles Made From Recycled Cotton Tee Shirt Material. The Fabric Used to Manufacture This Bag is 60% Recycled Blended with 40% (Rpet Which is Recycled Fabric From Plastic Bottles) for Extra Structure. Branding: Printed 1 Colour to 1 Side	70	£ 3.25	£ 227.50
Origination	Origination	1	£ 25.00	£ 25.00
Carriage	Carriage	1	£ 12.00	£ 12.00
Total				£ 264.50

Reference Please note our PO number: "27942-43216", and quote it on your invoices. Failure to do this could well result in delayed payment.

Delivery Date Please advise us if our requested delivery date changes. Please ensure any changes (including early delivery) are agreed with Roantree in advance.

POD Please ensure we receive a POD for all deliveries. This is required before any invoices will be paid.

File Copy Please provide a file copy to Roantree of all items produced.

Quantity Please ensure there are no under's or over's unless agreed with Roantree.