

Purchase Order

Supplier Address

Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Emma-Jade Hodge
Premier Print & Promotions
Colte House
Threshelfords, Business Park
Inworth Road
Feering
CO5 9SE
United Kingdom

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Purchase Order No. 29295-43306**Date** 02/01/2024**Delivery date** 16/01/2024**Order
Administrator
E-mail**

Bryony Gildersleeves

bryony@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
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Sandgate 7oz Cotton Tote Bag Black - Transfer

100

3.95

395.00

Transfer (large) print to both sides as per Vertice artwork
Tote Shopper made from quality 7oz (200gsm) cotton canvas with long handles.
Bulk packed and delivered.

Please send a PDF proof ASAP for approval.

Box Labels

Company: Vertice

Customer Reference: Leon Brown

Product: Bags

Quantity: 100

Box 1 of (please amend accordingly)

Premier Print and Promotions LTD

Origniation

1

50.00

50.00

Carriage

1

11.00

11.00

Total

456.00

Our Reference

**Please note our PO number: "29295-43306", and quote it on your invoices.
Failure to do this could well result in delayed payment.**

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email bryony@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date