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#### Supplier Address

Alice Plummer  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

#### Delivery Address

Chris Towers  
Newcastle College  
Rye Hill House  
Ryehill Campus, Scotswood Road  
NEWCASTLE UPON TYNE  
Tyne & Wear  
NE4 7SA  
United Kingdom

## Purchase Order

**Purchase Order No.** 36157-39944  
**Date** 21/12/2023  
**Delivery Date** 18/01/2024

**Account Manager** Amy Parker  
**E-mail** Amy.parker@proad.co.uk

Dear Alice,

**We would like to order the following:**

Product No.	Product Description	Quantity	Unit Price	Subtotal
B8891	<b>Sandgate 7 oz cotton tote coloured - Printed to one side</b> 200gsm (7oz) Cotton Canvas Tote Shopper with long handles. Size 42 x 38cms. Also available in natural finish.  One colour logo printed to two sides of the bag Black bag with white logo Repeat - 35806	250	2.15	537.50
Origination	Origination	1	25.00	25.00
Carriage	Carriage to 1 UK mainland address	1	18.00	18.00
<b>Subtotal</b>				580.50
VAT 20%				116.10
<b>Total</b>				696.60



Bespoke Design  
Solutions



Corporate Schemes



Express Solutions



Worldwide Sourcing



Corporate Clothing  
Solutions



Purchase Order No. 36157-39944

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We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
Reference	Please note our PO number: "36157-39944", and quote it on your invoices. Failure to do this could well result in delayed payment.			

Please could you acknowledge receipt of this order  
A PDF proof is required prior to production  
Please send all correspondence relating to this order to [production@proad.co.uk](mailto:production@proad.co.uk)  
Unless otherwise agreed only exact order quantity will be accepted.  
Please send a tracking number on despatch. Failure to do this may result in delays in payment.

If you have any questions please do not hesitate to contact me.

Kind Regards  
Amy Parker



Bespoke Design  
Solutions



Corporate Schemes



Express Solutions



Worldwide Sourcing



Corporate Clothing  
Solutions