

# Purchase Order

Commercial In Confidence

**Commercial Ltd**

Commercial House, Old Station Drive  
Liddington Park, Leckhampton  
Cheltenham, GL53 0DL  
Gloucestershire



Page 1 of 2

**Purchase Order No.:** PO03002117  
**Order Date:** 6. December 2023  
**Agreed Receipt Date:**  
**Incoterms:** Pick, Wrap & Deliver  
**Supplier No.:** BAGCO1  
**Currency:** GBP  
**Payment Terms:**  
**Vendor Order No.:**

**Customer Reference :** AS PER TOM BARRY EMAIL 05.12.23

**Supplier:** BAGCO LTD  
UNIT 3, CHURCHILL COURT  
HORTONS WAY  
WESTERHAM, TN16 1BT

**Invoice To:** Commercial Ltd  
Commercial House, Old Station Drive  
Liddington Park, Leckhampton  
Cheltenham, GL53 0DL  
Gloucestershire

**Deliver to:** SHOOSMITHS LLP  
5-7 THE LAKES  
Tom Barry  
BEDFORD ROAD  
NORTHAMPTON, NN4 7SH  
Great Britain

No.	Description	Quantity	Unit of Measure	Direct Unit Cost (GBP)	Amount (GBP)
COMSHOO218	Shoosmiths Tote Bag Natural Canvas - Each - 1 colour to both Sides	200	1	3.385	677.00

**Special Instructions :**

EF sent PO to supplier

<b>Total GBP Excl. VAT</b>	<b>677.00</b>
20% VAT	135.40
<b>Total GBP Incl. VAT</b>	<b>812.40</b>

**Please quote reference PO03002117 on ALL Delivery Notes and Invoices**

**Purchaser:** Print Team  
**Tel.:** (01242) 703400  
**Phone No.** (01242) 518789

**Registered Office:**

Commercial House, Old Station Drive  
Liddington Park, Leckhampton, Cheltenham,  
Registered in England, Number, 2589514  
VAT Registration Number, GB108291426

DO NOT SHIP THESE GOODS UNLESS ALL COSTS ARE STATED ON THIS ORDER. SHIPMENT WILL SIGNIFY YOUR AGREEMENT AND ONLY CHARGES INVOLVED ARE THOSE STATED ON THIS ORDER. AS PER OUR TERMS AND CONDITIONS

PRINT ORDER , Please ensure good are: Packaged as per purchase order, Labelled on each item showing Product Code, Pack Size and No. Sequence (If any), If placed in outer, label to reflect contents, Delivery note shows Commercial PO No., at least 2 file copies are sent to Print Department, items risk return or may incur charges for re-labelling if received without

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