

**Supplier Address**Bagco Ltd  
Unit 3  
Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom**Delivery Address**Vicky Holliday  
Expert Thinking  
4 Hazelbank  
Ashington  
RH20 3QZ  
United Kingdom**Purchase Order**

Purchase Order No	Order Date	Your Reference	Order Placed By	Delivery Deadline
13691-21283	01/12/2023		Aga Damska	12/12/2023

**We would like to order the following:**

Product No.	Product Description	Quantity	Unit Price	Subtotal
B8511 - Rainham	<b>Eco Chat Tote Bag</b> Product colour: Bright Blue Branding requirements: Expert Thinking logo printed 1 colour to 1 side Exact Repeat of PO 13426-20445	100	1.33	133.00
				<b>Subtotal</b> 133.00
				VAT 20% 26.60
				<b>Total</b> 159.60

**Reference**

Please note our PO number: "13691-21283", and quote it on your invoices.

**Delivery**

Please note the delivery deadline. If this isnt possible confirm your earliest delivery date.

**Invoice**

Invoices for completed work must be received within the same calendar month as the delivery to ensure payment by the due date. Any invoices received the following month will need to be dated by month of receipt.