



Instant Sourcing

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Supplier Address

Matt Read
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Natalie Alexander
Henry Schein Medical
Medcare House
Centurion Close
Gillingham Business Park
Gillingham
ME8 0SB
United Kingdom

Purchase Order

Purchase Order No. 20308-30408
Date 22/09/2023
Delivery Date 06/10/2023

Account Manager Stephen Smith
E-mail stephen@instantsourcing.co.uk

Dear Matt,

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
N9212	Broadstairs Eco A5 Kraft Paper Note Book. Eco A5 Notebook Made from Recycled Kraft Paper Cover with Elastic Closure, Supplied as Follows Qty 125 with BLUE Elastic Pen-Loop & Ribbon & Qty 125 with RED Elastic Pen-Loop & Ribbon. Total Qty 250 Notebooks. Recycled Paper with 100 x Sheet of 70Gsm Lined Pages. Product Dimensions (H)21cm x (W)14cm x (D)1.5cm. PO#304851 Branding Method: Digital Print Full Colour on the Front & Back Cover as Follows: On the Front Cover Re: Henry Schein Medical & Contact Details. Also, on the Back Cover Re: Rely on Us Design with Customer Details & Web Address. Production Approx. 10 Working Days.	250	3.05	762.50
Origination	Origination for the Front & Back Covers of the Notebook. Free of Charge on this Order.	1	0.00	0.00
Carriage	Carriage to One UK Address for Overnight Delivery	1	35.00	35.00
			Subtotal	797.50
			VAT 20%	159.50
			Total	957.00

Delivery Terms 10 Working Days

Delivery Type DHL

Reference Please note our PO number: "20308-30408", and quote it on your invoices.
Failure to do this could well result in delayed payment.