

**Supplier Address**

Melanie Lee
Bagco Limited
Unit 3 Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Donna Cox
Hall & Woodhouse
Full Goods
Blandford St Mary
DT11 9LQ
United Kingdom

Purchase Order

PO Number 4712-9414
Date of Order 12/09/2023
Delivery Date 12/09/2023

Account Manager Lisa Cotterrell
Telephone 01277 714 888
E-mail lisa@thecottontextilecompany.co.uk

Dear Melanie,
Please deliver 100 to the customer under plain cover with the below visible on the outside of carton.
Supplier: The Cotton Textile Company
PO695174
Item 0601227
Quantity 100

Please delivery 2 to Richard King, The Cotton Textile Company.

We would like to order the following:

Product Number	Product Description	Quantity	Unit Price(£)	Subtotal(£)
B9821	Seabrook Eco 5oz Recycled Cotton Tote Black, printed white to two sides as attached design.	102	0.77	78.54
Delivery	Delivery	1	36.00	36.00
Set up	Set up	1	50.00	50.00
Print	Print	1	0.70	0.70
Subtotal				165.24
VAT 20%				33.05
Total				198.29

Reference Please note our PO Number "4712-9414" on your invoices.
Failure to do this could result in delayed payment.