

Supplier Address

Nigel Pearce
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Rob Gamble
XLN Sheffield
1 North Bank
21-24 Millbank
SHEFFIELD
S3 8JY
United Kingdom

Purchase Order

Purchase Order No. 61083-59082

Date 25/08/2023

Delivery Date 08/09/2023 ** NO FAIL **

Account Manager Luke Langley

E-mail luke@mphenterprises.co.uk

Dear Nigel,

We would like to order the following:

Product No.	Product Description	Quantity	Unit Price	Subtotal
N9211-N9226	Broadstairs Eco A5 Kraft Paper Note Book. Eco A5 Note Book Made From Recycled Kraft Paper Cover with Elastic Closure, Elastic Pen-Loop & Ribbon in Various Colours. Recycled Paper with 100 x Sheet of 70Gsm Pages. Minimum Quantities Apply. Colour: Natural/Navy Strap Size: A5 Branding: 1 Colour Print Lead Time: 2 weeks from artwork approval	100	1.50	150.00
Origination	Origination	1	15.00	15.00
Carriage	Carriage	1	18.00	18.00
Subtotal				183.00
VAT 20%				36.60
Total				219.60

Reference Please note our PO number: "61083-59082", and quote it on your invoices.

Failure to do this could well result in delayed payment.

Orders# Our Order Number must be stated on all invoices, otherwise payment will be delayed.

Delivery# All deliveries must be sent out UNDER PLAIN COVER and be accompanied by a PLAIN COVER DELIVERY NOTE.

For deliveries direct to MPH Enterprises (Only), Follow Delivery/Packaging Instructions state in the Goods-in Specification document (Attached to the Email).

Early Dispatches/deliveries must be communicated via email.

Under & Overs# We Accept 0% under/overs