

PURCHASE ORDER

Ordered By:

Matt Richards
Branding Focus Ltd.
Pinewood Studios
Pinewood Road, Iver Heath
SLO 0NH
Phone: 01753 657 078

Delivery Details (to be sent under Plain Cover):

Company: Creative Laser Engraving
Contact: Carol Wedgebury
Address: Britannia Way, Unit 55
Britannia Enterprise Park
Lichfield
WS14 9UY

Please send all proofs and any order queries to Matt Richards, matt@brandingfocus.co.uk, 01753 657 078

| | Quantity | Branded Cost | Total Cost |
|---------------------------------------|----------|--------------------|-----------------|
| Notebook - A5 - Kraft Engraved | 120 | £ 1.15 | £ 138.00 |
| WTW-977 | | | |
| 0 | | | |
| | | Set Up | £ - |
| | | Freight | £ 13.00 |
| Branding: Plain stock | | Adjustments | £ - |
| N9221 - Kraft with black closure band | | Total | £ 151.00 |

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| | |
|--------------|-----------------|
| Order Total | £ 151.00 |
| VAT @ 20% | £ 30.20 |
| Total | £ 181.20 |

Branding Focus Ltd.

Pinewood Studios, Pinewood Road, Iver Heath, Buckinghamshire, SLO 0NH

Registered in England & Wales, Registration No. 09121588 - 8 Rutland Lodge | Rutland Street | High Wycombe | HP11 2FS - VAT Registration No. 191301044

- Please enter this order in accordance with the agreed prices, delivery address and timelines stated above.
- Please provide a digital proof or otherwise where stated prior to proceeding to full production.
- Please notify immediately of any deadline, stock, production, artwork issues.
- Despatch Confirmation required on ALL ORDERS, STATING any unders or overs, as well as tracking details.
- Please send all invoices electronically to accounts@brandingfocus.co.uk quoting the PO number.
- All invoices will be paid on EOM+30 days unless specifically agreed in advance.

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