

Bagco Sales Team
Bagco Limited
Unit 3
Churchill Court
Hortons Way
Westerham Kent TN16 1BT

Telephone: 01959 560500
Fax: 01959 563034

Purchase Order

Page: 1

Order Number	Order Date	Your Order No / Our Job	Your Account Reference	Promise Date
13815	09/08/2023	10629		03/09/2023

Product	Description	Quantity	Unit	Price
B9821	Seabrook' 5oz Recycled Cotton Tote Q. 237427 Product Colour Breakdown: 70 x Purple 60 x Black 60 x Navy 60 x Red Print method: 1 Colour Job Title: Westminster SU Logo Print Colour(s): White	250	£1.00 / Each	£250.00
	Screen Origination	1	£25.00 / Per Colour	£25.00
	Delivery	1	£14.00 / Each	£14.00
	Please supply proof for approval			

Any alteration to prices (including carriage) shown above must be notified to us immediately and agreed in writing before delivery. Failure to do so may result in delays in payment of invoices and/or the return of goods. All artwork proofs to be emailed to c.white@formkraft.co.uk. We accept a tolerance up to +/- 10% of the quantity ordered, however we must be notified in writing of the exact quantity prior to delivery. You are not permitted to keep any samples (other than job bag samples) from this order for use in your sample room. Plain packaging must be used for all deliveries. Goods must be booked in prior to delivery by calling the Operations team on 0114 275 4646. You must notify us immediately of any delays in delivery. We will not accept any goods that do not conform exactly to the agreed specification. Tail lift vehicles are required for pallet deliveries into our warehouse. Formkraft Ltd T's & C's apply and are available at www.formkraft.co.uk/terms/Terms-Conditions.pdf

Delivery Address

Claire Sutcliffe
University of Westminster Students' Unio
Harrow Campus,
Watford Road,
Harrow,
HA1 3TP United Kingdom

Order Value £289.00

Jessica Graham