

Purchase Order



Purchase Order No. 31321-33270
Date 01/08/2023
Delivery Date 18/08/2023
Account Manager Ross Harris

Supplier Address
Nigel Pearce
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address
Select Business Gifts
Stretton Way
Huyton Business Park
Liverpool
L36 6JF
United Kingdom

Dear Nigel,

We would like to order the following:

Product Description		Quantity	Unit Price	Subtotal
Eco A5 Recycled Kraft Paper Note Book, printed full colour to 1 position.		500	1.42	710.00
With Coloured Elastic Closure, Elastic Pen-Loop & Ribbon. Recycled Paper with 100 x Sheet of 70Gsm Pages.				
Origination	Origination	1	15.00	15.00
Carriage	Carriage	1	65.00	65.00
			Subtotal	790.00
			VAT 20%	158.00
			Total	948.00

Reference Please note our PO number: "31321-33270", and quote it on your invoices.
Failure to do this could well result in delayed payment.

Please dispatch using our delivery note provided.