

Supplier Address

Nigel Pearce
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Sailesh Thakrar
Crossflight Limited
C/O LeaderPromos
Unit B1, Skyway 14
Calder Way
Colnbrook
SL3 0BQ
United Kingdom

Purchase Order

Purchase Order No.	4819-7025	Account Manager	Rachel Li
Date	17/07/2023	E-mail	rli@leaderpromos.com
Delivery Date	31/07/2023		

PLEASE SUPPLY THE FOLLOWING GOODS AND SERVICES:

Product No.	Product Description	Quantity	Unit Price	Subtotal
B9951	8oz Recycled Cotton Tote - BLACK (225gsm) Recycled Eco Tote bag with long handles. Dimensions: 42x38cm Made from recycled cotton T-shirt material. The fabric used to manufacture this bag is 60% recycled blended with 40% polyester (rPET which is recycled fabric from plastic bottles) for extra structure. Logo Northern Trust printed to one side only - in white	200	£ 1.50	£ 300.00
Origination	Origination Quote 236288	1	£ 25.00	£ 25.00
Carriage	Carriage	1	£ 15.00	£ 15.00
Subtotal				£ 340.00
VAT 20%				£ 68.00
Total				£ 408.00

**Please note our PO number: "4819-7025", and quote it on your invoices.
Failure to do this could well result in delayed payment.**

DELIVERY

All deliveries are to be made using Delivery Notes supplied by Leaderpromos UK. A signed copy of the delivery POD is required within 48 hours to gthorpe@leaderpromos.com.

UNDERS & OVERS:

We must be supplied with the exact order quantity specified. Overs will not be paid for unless agreed in writing by LeaderPromos and Unders are not acceptable.

TERMS & CONDITIONS:

LeaderPromo's full Terms & Conditions of Purchase can be obtained by clicking this link or contact our Buyer at gthorpe@leaderpromos.com to obtain a full copy.

FILE SAMPLES:

Where file samples are requested this does form part of the contract and payment may be withheld if requested samples are not supplied.

INVOICING:

Invoices are to be sent to accountseu@leaderpromos.com. All invoices must specify Leaderpromo Purchase Order No. and Leaderpromo Order Contact. Invoices that do not contain this information will be rejected and returned for correct completion. Please note our Accounts team works remotely so it is important to send all correspondence electronically via this email address.

TIME IS OF THE ESSENCE:

Dates specified are critical and must be adhered to - time is of the essence on all orders.

PDF PROOF:

Please supply emailed PDF proof within 24 hours (unless otherwise stated) sent directly to the account manager for approval