

**Supplier Address**

Nigel Pearce
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Reece Davenport
Direct Trade Bags Ltd
Unit 13 Crown Business Park
Station Road
Old Dalby
Melton Mowbray
LE14 3NQ
United Kingdom

Purchase Order

Purchase Order No. 27548-42511
Date 17/07/2023
Delivery date 18/07/2023

Account Manager Emma De Watteville
E-mail emma@roantree.co.uk

Dear Nigel,

We would like to order the following:

Product no.	Product Description	Quantity	Unit price	Subtotal
B7821	Chillenden Eco Recycled Business Bag. Laptop Business Bag Made in Reach Compliant 300X300d 100% Rpet. This Bag has a Padded Compartment for Tablet or Laptop PC Up to 15 Inch Screen Size, a Front Slip Pocket & Soft Neoprene Wrap Carry Handles Minimum Quantities Apply.	5	£ 6.75	£ 33.75
Origination	Origination	1	£ 0.00	£ 0.00
Carriage	Carriage	1	£ 11.00	£ 11.00
			Total	£ 44.75

Reference Please note our PO number: "27548-42511", and quote it on your invoices. Failure to do this could well result in delayed payment.

Delivery Date Please advise us if our requested delivery date changes. Please ensure any changes (including early delivery) are agreed with Roantree in advance.

POD Please ensure we receive a POD for all deliveries. This is required before any invoices will be paid.

File Copy Please provide a file copy to Roantree of all items produced.

Quantity Please ensure there are no under's or over's unless agreed with Roantree.