



# Purchase Order

Bagco Ltd  
Bullhouse Mill  
Lee Lane  
Millhouse Green  
Sheffield  
South Yorkshire  
S36 9NN  
VAT Number: 799797712

**Purchase Order Number**  
PO-2473

**Purchase Order Date**  
24 May 2023

**Delivery Date**  
12 Jun 2023

**Account Number**  
BAG001

**Reference**  
Chaucer Notebooks

**VAT Number**  
353552207

Project Agency Ltd T/A  
Project Merchandise  
161 Riverside Close  
London  
E5 9ST

| Description   | Quantity | Unit Price | VAT              | Amount GBP    |
|---|----------|------------|------------------|---------------|
| Broadstairs A5 Notebook                               |          |            |                  |               |
| Colour: Navy  |          |            |                  |               |
| Size: A5  |          |            |                  |               |
| Material: Kraft Paper Cover & Recycled Paper (70 gsm) | 250.00   | 1.15       | 20%              | 287.50        |
| Branding: 1 Colour Print to Centre                    |          |            |                  |               |
| Artwork: File Labelled                                |          |            |                  |               |
| 'FB_BIP_LOGO_PANTONE_POS'                             |          |            |                  |               |
| PMS: 485C   |          |            |                  |               |
| Lead time: No Fail 12th June                          |          |            |                  |               |
| Printing  | 250.00   | 0.29       | 20%              | 72.50         |
| Set-Up  | 1.00     | 25.00      | 20%              | 25.00         |
| Delivery  | 1.00     | 35.00      | 20%              | 35.00         |
|   |          |            | Subtotal         | 420.00        |
|   |          |            | Total VAT 20%    | 84.00         |
|   |          |            | <b>TOTAL GBP</b> | <b>504.00</b> |

By accepting this order you agreed to our current standard terms and conditions for supply of goods and services, available on request.

## Delivery Details

**Delivery Address**  
BIP Group  
Floor 4, Northern & Shell  
Building,  
10 Lower Thames St,  
London, EC3R 6EN

**Attention**  
George Tresnan  
  
**Telephone**

**Delivery Instructions**