

# Purchase Order

# Premier.

promotional-gifts.com

**Supplier Address**

Melanie Lee  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

**Delivery Address**

Alex Whitlock  
Paul Hastings (Europe) LLP  
100 Bishopsgate,  
London  
EC2N 4AG FAO  
United Kingdom

Page

1/1

**Purchase Order No.** 26720-39033

**Date** 02/05/2023

**Delivery date** 17/05/2023

**Order**

**Administrator**

**E-mail**

Bekah Cherry

Bekah@premierpandp.com

Dear Melanie,

**We would like to order the following:**

Product Description	Quantity	Unit price	Subtotal
<b>Groomsbridge 10oz Cotton Canvas Tote With Gusset in Black</b>	250	2.65	662.50

Reprint 16361

Screen printed 1 colour (White) to 1 side as per Paul Hastings artwork.

Durable Canvas gusseted Tote Shopper bag, ideal for shows and exhibitions.

Made from all natural environmentally friendly 10oz (280gsm) cotton canvas.

(H)39.5 x (W)31 x (D)11cm.

Bulk packed and delivered.

Please send a PDF proof for approval ASAP.

Box labels:

Company: Paul Hastings

FAO: Alex Whitlock

Product: Black Cotton Shoppers

Quantity: 250

Box 1 of (please amend accordingly)

Premier Print and Promotions Ltd

Origination

Carriage

1 17.00 17.00

1 23.00 23.00

**Total** 702.50

**Our Reference**

**Please note our PO number: "26720-39033", and quote it on your invoices.**

**Failure to do this could well result in delayed payment.**

**BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:**

Please contact me on or email Bekah@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date