

# Purchase Order

# Premier.

promotional-gifts.com

## Supplier Address

Melanie Lee  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

## Delivery Address

Elliot Sampson  
The Branding Lab  
Unit 8E Maybrook Business Park  
Maybrook Road  
Minworth  
Sutton Coldfield  
B76 1AL  
United Kingdom

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Purchase Order No. 26097-38135

Date 07/03/2023

Delivery date 09/03/2023

Order Administrator

E-mail

Bryony Gildersleeves  
bryony@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Westbrook 5oz Cotton Drawstring Bag In Natural.	100	1.10	110.00

Plain Stock

Drawstring Back Sack Bag, Made From All Natural Cotton Fibre, Eco Friendly 5oz

140gsm Cotton with Natural Colour Draw Cords.

Bulk packed and delivered.

Please send a PDF proof for approval ASAP.

Box labels:

Company: Haringey Council

Customer Reference: 1438.40

Product: Westbrook 5oz Cotton Drawstring Bag In Natural.

Quantity: 100

Box 1 of (please amend accordingly)

Premier Print and Promotions Ltd

Carriage	1	10.00	10.00
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Total 120.00

Our Reference

Please note our PO number: "26097-38135", and quote it on your invoices.  
Failure to do this could well result in delayed payment.

## BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email bryony@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date