

# Purchase Order



**Purchase Order No.** 30690-32080  
**Date** 07/03/2023  
**Delivery Date** 07/03/2023  
**Account Manager** Adrian Harris

**Supplier Address**  
Nigel Pearce  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

**Delivery Address**  
Helen Garner-Cooper  
Polyflor Limited  
Leonard Way  
Salmonfields  
Lancashire  
Oldham  
OL2 6FU  
United Kingdom

Dear Nigel,

We would like to order the following:

Product Description		Quantity	Unit Price	Subtotal
<b>Bickley Eco Recycled Delegate Document Bag.</b>		50	5.85	292.50
Reach Compliant Recycled Conference & Meeting Bag Made From 300X300d rPet (Recycled Plastic Bottles) Fabric. with a Zip Front Pocket, Carry Handle & Adjustable Shoulder Strap. Minimum Quantities Apply.				
Origination	Origination	1	25.00	25.00
Carriage	Carriage	1	11.00	11.00
			<b>Subtotal</b>	328.50
			VAT 20%	65.70
			<b>Total</b>	394.20

**Reference** Please note our PO number: "30690-32080", and quote it on your invoices. Failure to do this could well result in delayed payment.

Please dispatch using our delivery note provided.