

Purchase Order

Premier.

promotional-gifts.com

Supplier Address

Melanie Lee
Bagco Ltd
Unit 3, Churchill Court
Hortons Way
Westerham
TN16 1BT
United Kingdom

Delivery Address

Katrina Richards
Nockolds Solicitors
6 Market Square
Bishops Stortford
Hertfordshire
CM23 3UZ
United Kingdom

Page

1/1

Purchase Order No. 25701-37524

Date 30/01/2023

Delivery date 13/02/2023

Order Administrator

Emma-Jade Hodge

E-mail

emma-jade@premierpandp.com

Dear Melanie,

We would like to order the following:

Product Description	Quantity	Unit price	Subtotal
Dartford A4 Zipped Folder	50	6.45	322.50

Price based on a 1 colour print (white) to the front as per Nockolds artwork
Zipped budget imitation leather folder made from lightly grained REACH compliant
PVC with USB holders and 20 page recycled paper notepad.
Bulk packed and delivered.

Please send a PDF proof ASAP for approval.

Box Labels

Company: Nockolds Solicitors
Customer Reference: Katrina Richards
Product: Dartford Folder
Quantity: 50
Box 1 of (please amend accordingly)
Premier Print and Promotions LTD

Origination	1	25.00	25.00
Carriage	1	18.00	18.00

Total 365.50

Our Reference Please note our PO number: "25701-37524", and quote it on your invoices.
Failure to do this could well result in delayed payment.

BEFORE DISPATCHING DIRECTLY TO OUR CUSTOMER:

Please contact me on or email emma-jade@premierpandp.com to advise:

- 1) Final Quantity - Please Note: If you are charging us for overs we must be told at the point of dispatch
- 2) How The Order Is Packed - i.e. how many boxes and/or pallets
- 3) Expected Delivery Date