

## Purchase Order

**Supplier Address**

Production  
Bagco Ltd  
Unit 3, Churchill Court  
Hortons Way  
Westerham  
TN16 1BT  
United Kingdom

**Delivery Address**

Holly Clarke  
QinetiQ  
Building 58 Room 114  
Haslar Road  
Gosport  
Hampshire  
PO12 2AG  
United Kingdom

<b>Purchase Order No.</b>	11108	<b>Telephone</b>	+44-2380-869248
<b>Date</b>	16/01/2023	<b>E-mail</b>	production@acrobotpromotions.com
<b>Delivery date</b>	<b>18/01/2023</b>		
<b>Project Name</b>	QinetiQ Dartford Folders - Plain Stock		

Please find below our order details as discussed. The delivery date has been checked and agreed. Please notify us immediately if there are any problems or if you are able to despatch earlier than agreed.

Product no.	Product Description	Quantity	Unit price	Subtotal
B1327	<b>New Dartford A4 Ringbinder in Black</b> Plain Stock	32	7.55	241.60

Previous Order Ref: AP9138, your ref 254988

Prices received: REF: 227338

Delivery date agreed: Mel on 16/1/23 @ 13:10

Delivery	Delivery To 1 UK Address	1	15.00	15.00
----------	-----------------------------	---	-------	-------

<b>Subtotal</b>	256.60
VAT 20%	51.32
<b>Total</b>	307.92

**Paperwork****Delivery Date**

Please send all paperwork to [production@acrobotpromotions.com](mailto:production@acrobotpromotions.com)

The delivery date has been checked and agreed prior to sending the purchase order and is a condition of our order with you. If you are able to deliver earlier than requested please ensure we are notified so that we can check this is convenient for our customer. Please notify us immediately if there are any issues with the order, stock or artwork.

