

PURCHASE ORDER



PURCHASE ORDER NO. 100100  
DATE 06/01/2023  
DELIVERY DATE 19/01/2023  
ORDERED BY Hannah Ball

Supplier:  
**Bagco Ltd**  
**Bullhouse Mill**  
**Sheffield**  
**South Yorkshire**  
**S36 9NN**

Delivery Address:  
**Uni of Wolverhampton**  
**Tracy Buckley**  
**Wulfruna Street**  
**Wolverhampton**  
**West Midlands WV1 1LY**  
**UNITED KINGDOM**

Qty	Product Code	Description	Unit Price	Sub Total
50	N1317	Larkfield Soft Feel A5 Notebook Grey Soft feel PVC notebook with 96sheets 70g recycled cream paper with black rule line distance 8mm. Notebook has a cream paper tuck pocket inside back cover and elastic pen loop and cord for closure. Print Method - Embossing Lead Time - Approx 10 working days from the approval of artwork to 1 UK mainland address. Carriage and Origination Inclusive	£3.57	£178.50
			SUB TOTAL	£178.50
			VAT	£35.70
			GROSS TOTAL	£214.20

Please include our order number in all email correspondence  
For anything order related please contact: [hannahb@infinityinc.co.uk](mailto:hannahb@infinityinc.co.uk)  
Please send artwork proofs to: [hannahb@infinityinc.co.uk](mailto:hannahb@infinityinc.co.uk)

For branded items we will always require a visual proof and/or a pre-production sample to approve in writing by our team before production commences. Failure to comply may result in non-payment or cancellation of order. Please advise us of any additional or increased costs and we will revise the Purchase Order where appropriate. Invoices for different items or with charges greater than issued Purchase Order will NOT be approved. If there are any shortages of stock for this order, or if you need any further information in order to meet the delivery date please contact the person who has placed this order at the email address above or on 0113 2907 104